

MEMORIAL MIDDLE SCHOOL PARENT TEACHER CLUB

MINUTES FOR SEPTEMBER 7, 2010 MEETING

ATTENDANCE: Cheryl French, John Byrne, Mary Middleton, Margaret Hansen, Steve Kratka, Amanda Carmichael, Kristin Smith, Cyndi Valerio, Ken Gilbert, Christi Clark, Mallory Marquet, Chris Storm, Heidi Wiest

THE MEETING WAS CALLED TO ORDER BY CYNDI VALERIO AT 6:35 pm.

MINUTES: The minutes of the June, 2010 meeting were summarized by John Byrne and made available in printed form. It was moved, seconded and voted that the minutes be accepted as written.

TREASURER'S REPORT: Treasurer Christi Clark discussed the movement of the PTC funds from a separate account to an account managed on behalf of the PTC by the GAPS administration. Leann McAnulty, of the office staff, will be the contact person for matters involved with the account.

At present, the account total is \$933.40 (\$532.17 from the previous separate account, \$310.23 that was in the new account with the remainder coming from a Pepsi refund check and an as-yet unaccounted for 50 cents).

Treasurer Christi Clark said there are new forms for securing purchase orders that most of the larger Albany stores accept for the purchase of necessary goods and materials such as supplies for the forthcoming spaghetti feed that is discussed below.

It was moved, seconded and voted that the Treasurer's report be accepted.

OLD BUSINESS: Grant Request: The grant request to Lowe's that was put together in the spring by Cheryl French and Ken Gilbert for school improvements was turned down. The needs and the research remain intact. There is a particular need for an improved sound system for performances and large meetings. There was discussion of looking for opportunities to secure funding for that need.

Microwave Ovens: Cyndi Valerio (and, later Ken Gilbert as well) announced the school's purchase and installation of two microwave ovens for the heating of student lunches.

Book Fair: Heidi Wiest said she would oversee the Scholastic Book Fair on October 19 – through 21. The book fair will be open during school hours on October 19 to allow teachers to bring classes in. John Byrne and Cheryl French volunteered to staff it during those hours. The book fair will be open the other two days during parent-teacher conferences.

OFFICER ELECTIONS: The duties of the different positions and the amount of time taken up by them was discussed. It was emphasized that all active members of the club pitch in for events and the elected positions are involved with scheduling and coordination of people and

materials. Cyndi Valerio said that she did not want to be president this year because her daughter is in 8th grade and will be moving on next year.

After a careful discussion of the events that are planned and the duties of each office, the following people were nominated, seconded and elected to hold the offices indicated:

President – Kristin Smith

Vice President – Margaret Hansen

Treasurer – Christi Clark

Secretary – John Byrne

Those present at the meeting thanked Cyndi Valerio for her work as president during the past two years. The outgoing president stated that she would be available to help the new president and she presented her with the binder containing all the documentation relevant to the Parent Teacher Club.

There was then discussion of publicity for the PTC and the use of that portion of the GAPS internet site that deals with the PTC. Ken Gilbert said that Kilee Sowa is the person who arranged the posting of material on the PTC portion of the GAPS site.

NEW BUSINESS: Back to School Night (September 16). The PTC will have a table with material to introduce other parents to the club and a prize basket to help encourage people to volunteer. Ken Gilbert will introduce the officers during the general meeting.

Spaghetti Feed: The dinner, along with a band and choir concert, will be held on November 4. The process of seeking contributions, materials, publicity and volunteers was discussed. This event is the PTC's largest yearly fundraiser. It was decided that an effort will be made to have a silent auction along with the dinner and to encourage those who don't want dinner but want to listen to the concert to contribute some funds. **ANY PARENTS WHO ARE WILLING TO DONATE AN ITEM FOR THE SILENT AUCTION SHOULD CONTACT KRISTEN SMITH, KDSMITH@KW.COM. THE PTC WILL BE AUCTIONING (SILENT AUCTION ONLY) HOMEMADE DESSERTS AT THE DINNER, SO IF YOU ARE WILLING TO MAKE A DESSERT FOR AUCTION, CONTACT KRISTEN.**

Box tops for Education: Kristin Smith encouraged a great emphasis on this fund raising device. It was noted that the band and choir director (Mrs. Buchert) does solicit and use these. There is potential for more.

Garden Areas: There was general discussion about the status of the garden areas. Ken Gilbert said he was interested in forming an after-school activity that would use them and he was also trying to prod the School District to free up more resources for the care of the grounds around the school which look bad at present because of a policy prohibiting summer watering.

PRINCIPAL'S REPORT: Gardens and Grounds: Ken Gilbert reported that the head of the kitchen (Laurie Robinson) was promoted to the high school but still wanted to be involved with the up-coming spaghetti feed.

Homework Clubs: Ken Gilbert reported that he was trying to set aside .3 FTE to use to pay teachers overseeing an after school homework club for students who could use a bit of help or a quiet place for homework. The plan was threatened by further uncertainty about this year's budget and the plan is currently up in the air.

Electronic Communication: The school is trying to go paperless and cut down on the paper information sent to parents, using e-mails instead. For those who may not have access to the internet at home, Ken Gilbert said arrangements were being made to provide access to school computers before and after school. This was followed by a general discussion of different kinds of electronic communication and the advantages and disadvantages of them. It was decided not to pursue creating a Facebook page for the PTC at this time.

ADJOURNMENT: The new president adjourned the meeting at 8:25. The next meeting is currently scheduled for **OCTOBER 5, 2010 AT 6:30 P.M.**