

MEMORIAL MIDDLE SCHOOL PARENT TEACHER CLUB

MINUTES FOR MARCH 1, 2011 MEETING

ATTENDANCE: Kristin Smith, John Byrne, Christi Clark, Heidi Wiest, Molly Jimenez, Chris Storm, Margaret A. Hansen

PREMEETING:

The pre-meeting started at 6:00 p.m. The principal was absent due to the need to participate in a negotiating session. Those in attendance discussed the previous night's academic awards events, the March 5 science fair at LBCC in which some Memorial classes are participating, the student Haiku contest (more below), the recent proposal to equip some school buses with WiFi, and the idea of selecting a president-to-be next year to aid the sitting president and get ready for the transition to the following year. The consensus was that the WiFi idea is terrible, the Academic Awards night was great, the Science Fair should be exciting, the large number of haiku entries for the contest was great, and the idea of a President-in-waiting will be discussed further.

The business portion of the meeting was called to order at 6:25 p.m.

MINUTES:

Printed copies of the minutes of the February 1, 2011 meeting were made available to those in attendance. It was **M/S/P** that the minutes be accepted as written.

TREASURER'S REPORT:

There were no financial transactions during the course of the February. However, the school reported a bank charge or deduction of \$20.50. The cause of the deduction or charge was not made clear and Treasurer Christi Clark will look into it and report about it during the next regular meeting. The balance as of January 31, 2011 was \$1240.21. The balance as of February 28, 2011 was \$1219.71 on account of the charge or deduction. It was **M/S/P** that the Treasurer's report be accepted.

OLD BUSINESS:

Outside Sign: The school's sign on Queen Avenue was used to announce the PTC meeting. (There was discussion later about the possibility of securing more letters for the sign.)

PTO Material: Ryan Graham has not yet reported suggestions for the use of the material that President Smith won in a PTO contest. The material is in the school and is available for distribution and/or prizes.

Haiku Contest: Fifty four haiku were submitted to the first annual Memorial Student Haiku Contest. The haiku were forward to the independent judge, Charles Dallmann, an award winning poet who lives in Alsea. Due to the big response, the prizes were increased to five money prizes

(\$10, 6, 5, 4, 3) and five Honorable Mention certificates. The judge's determinations are in hand and an arrangement will be made with Principal Gilbert for the best way to announce the results.

McTakeover – the Fund Raiser: President Smith finalized arrangements with the local McDonalds as follows:

THE PTC MCTAKEOVER FUND RAISER WILL BE FROM 4:30 TO 7:30 P.M. MONDAY, APRIL 4, 2011. 20% OF THE GROSS SALES DURING THAT TIME WILL GO TO THE PTC. THE STORE, WHICH IS AT 1820 SW PACIFIC BOULEVARD, EXPECTS 15 VOLUNTEERS FOR A ONE-HOUR SHIFT EACH TO ASSIST DURING THAT TIME.

It was **M/S/P** to authorize President Smith to sign the formal contract for the event and fax it back to the store. The PTC will ask Mr. Gilbert if the Leadership Class can help prepare posters for the school, the elementary feeder schools, and the event itself. It will also ask Mr. Gilbert if he can recruit 6 volunteers from teachers and staff (in addition to the indispensables, Bussard and Gilbert) to help staff the event. President Smith solicited volunteers at the meeting and will continue to seek out volunteers to fill the needed positions. She also stated that she would be present for the entire event as a volunteer and representative of the PTC. Training is provided by the McDonalds at 4 p.m. and 5:30 p. m. Volunteers are to dress casually but not in jeans, sneakers, or open toe shoes (dark pants or khakis are alright). Christi Clark volunteered to help arrange decorations for the event. A fund-raising jar will also be prepared for the event.

NEW BUSINESS:

Sign Letters: President Smith contacted a realtor who is overseeing a property sale that includes dismantling a big sign board. The realtor is potentially interested in selling letters if there is interest at the school and the size is correct. The consensus was that letters were not a priority for PTC funds provided there are sufficient letters for the meeting announcement.

PTC Attendance: There was discussion about steps that can be taken to encourage greater PTC attendance, particularly in light of the opportunity the meeting provides for direct discussion of school matters with the principal who is usually in attendance. It was decided to develop and distribute a PTC agenda before each meeting through the school's website and through the e-mail list maintained by the PTC.

Teacher and Staff Appreciation Lunch: The lunch is scheduled for Tuesday, May 3, 2011. Heidi Wiest is making the arrangements. It will be a barbeque and the teachers and staff will have a choice of steak or chicken or vegetarian burgers plus salads and desserts. (If the weather is good, it will held outside.) The cooking will be done by an experienced barbeque crew of senior employees from Target's distribution center. Cheryl French will contact potential volunteers for the deserts. Heidi Wiest anticipates that the lunch will cost the PTC less than \$200 to put on.

Spring Scholastic Book Sale (Buy One – Get One Free): The PTC will sponsor a buy-one, get-one-free Scholastic book sale in the school either the week of May 16 or May 23. The exact

dates will be set shortly. It appears probable the sale can be open before and after the evening performance of the school musical in late May. The PTC has previously indicated that it will repeat the program of providing language arts teachers with roughly \$20 each to buy books (plus the free ones) to distribute to students. The sale will be staffed by Heidi Wiest, Cheryl French and John Byrne.

THE MEETING WAS ADJOURNED AT 7:30 p.m.

**THE NEXT MEETING OF THE PTC IS SCHEDULED FOR 6:00 P.M., TUESDAY,
APRIL 5, 2011 IN THE SCHOOL CAFETERIA.**