

## MINUTES FOR DECEMBER 7, 2010 MEETING

**PLEASE NOTE:** The PTC adopted a different schedule to start with the January 4, 2011 meeting. The meeting time will be 6 p.m. with time allocated as follows: 6 – 6:15, social; 6:15 – 6:30 Q and A and discussion with Principal Ken Gilbert; 6:30-7:30 business meeting. Those interested in discussing matters with Principal Ken Gilbert should be there (staff lounge off the cafeteria) by 6:15. This schedule will be maintained throughout 2011.

**ATTENDANCE:** John Byrne, Kristin Smith, Ken Gilbert, Christi Clark, Heidi Wiest

THE MEETING WAS CALLED TO ORDER BY PRESIDENT KRISTIN SMITH AT 6:30 pm.

**INFORMAL BUSINESS:** Ken Gilbert arrived at 6:35 and was greeted by a rousing round of Happy Birthday in honor of his 40th. Congratulations and cupcakes were shared by all

### MINUTES:

The minutes of the November, 2010 meeting were summarized by John Byrne and made available in printed form. It was **m/s/p** that the minutes be accepted as written.

### TREASURER'S REPORT:

Treasurer Christi Clark reported that the balance sheet provided by the GAPS program showed a beginning balance of \$933.40, deposits of \$2,242.11 during the course of November with expenses of \$830.30 leaving an ending balance of \$2345.21. That figure includes the funds intended for the band/choir program and its share of the overall proceeds of the spaghetti feed.

It was **m/s/p** that the Treasurer's report be accepted.

### OLD BUSINESS:

**Spaghetti Feed:** The spaghetti feed generated \$1065.20 in ticket sales, \$516 in dessert sales, and \$61 in donations for a total of \$1642.20. Out of pocket expenses totaled \$218.96 leading to a rounded off net of \$1420 of which \$355 is the portion to be given to the band/choir program.

It was **m/s/p** that \$355 be transferred from the PTC account to the band/choir program.

The reports about the evening were overwhelmingly positive. The only discordant note of which anyone was aware was one complaint that people talked during the singing. Ken Gilbert said he explained to that person that it was intended as a social evening rather than a formal concert. The dinner line moved better than ever. It was, however, suggested that next year a different location might be considered for the drinks and the salad dressing to expedite the line even more. There was also discussion of a slight price increase and discussion of whether or not the family price would be retained. No decisions were made about those matters.

Kristin Smith will send an “in appreciation” letter to the Democrat Herald to publically thank all the donors, volunteers, and contributors to the successful evening.

**OMVRR road run:** Memorial came in third in the number of runners and walkers who participated in the OMVRR road run/walk and identified themselves as Memorial supporters. Memorial was not far behind the second place school and an effort will be made to increase participation next years with an eye toward earning prize money for the PTC.

#### **NEW BUSINESS:**

**New schedule/format:** The revised schedule and format stated at the beginning of these minutes was suggested by President Kristin Smith, discussed and the **m/s/p** that it be put in place.

**Planning:** Heidi Wiest asked that time be set aside in the January meeting to discuss a second book sale and the staff appreciation luncheon.

**Christmas Shopping Event:** The PTC has traditionally provided a counselor with funds to assist a certain number of students to secure family gifts where circumstances might otherwise preclude that. Last year, \$500 was provided. It is **m/s/p** that \$750 be provided this year. The allocation suggested by the counselor was \$50/ student which would allow him to offer this program to 15 students. A report about the expenditures will be made in the January meeting. **NOTE: Interested parents/guardians/friends can add to the fund by contacting Ken Gilbert at Memorial’s office to arrange a donation.**

**Poetry Contest:** John Byrne sought PTC support for an original student haiku contest with \$17 in prizes (a haiku is a poem with seventeen syllables). The prize money (\$10, 1st, \$5, 2nd, \$2, 3rd) will be supplied anonymously from a non-PTC, non-school source. The contest will be formally announced after the Christmas break with a deadline of February 18, 2011. It was informally agreed that the PTC would be listed as a sponsor and that Ken Gilbert would assist with the distribution of information about the contest. Winners’ verses will also be published in [www.linncountykidscreate.org](http://www.linncountykidscreate.org).

**Special All-School Meeting Regarding Budget Issues:** The PTC is going to schedule a special meeting for all parents/guardians to hear the School District’s presentation about the budget shortfall it faces and to discuss the choices that need to be considered. The meeting will be in January. The PTC will provide incentives to encourage attendance at this important meeting. It was **m/s/p** to assist in these arrangements. The details will be worked out at the next meeting (1/4/11) and announced immediately afterwards.

**McTakeover:** This fund raising event (parents supplement the McDonald’s workers and a portion of the proceeds goes to the PTC) will occur in early March. The exact date is being worked out by President Kristin Smith.

#### **PRINCIPAL’S REPORT**

Principal Ken Gilbert discussed the school district's substance abuse policies and procedures in the event any student possesses or consumes controlled substances at Memorial. He also discussed the role of resource officer assigned to Memorial (and at least four other schools) by the Albany Police Department, Officer Curtis Bell.

**ADJOURNMENT:** The meeting was adjourned at 8 p.m. The next meeting is scheduled for **6 p.m., Tuesday, January 4, 2011.**