

# **MEMORIAL MIDDLE SCHOOL PARENT TEACHER CLUB**

## **MINUTES FOR APRIL 9, 2012 MEETING**

**ATTENDANCE:** Devan LaCoursiere, John Byrne, Heidi Wiest, Kelly Bussard, Dawn Manning, Amy Shulte

The meeting was called to order at 6:08 p.m.

### **PRINCIPAL'S REPORT:**

Assistant Principal Kelly Bussard gave the principal's report. (All present discussed the items as the report was made.):

**McTakeover:** The April 5 event was a big success. It was reported to have generated more than any previous McTakeover at that store and it certainly generated more revenue than the past two fund raising events that the Memorial PTC conducted with that store. The tentative totals were: gross sales: \$3028 of which 20% was the share given to the PTC (\$605) plus a \$50 bonus plus the amount left in the tip jars (\$100). The total available for school programs is roughly \$755. A number of volunteers assisted as did a number of staff and teachers. A small glitch occurred at the end when there were no extra volunteers to verify the tip money before leaving. That matter will be addressed next year. (At least two adult volunteers should be involved in counting and handling funds.)

**Pig Kissing (aka Sound System Fund Raising):** The pig went AWOL and Mr. Gilbert (the selected honoree) went unknissed (by the pig, anyway). In the meantime, \$79.58 was raised for the sound system. (The lead-up to the event was disrupted by the unanticipated snow days.) The event will be rescheduled with leadership students planning the assembly. Supplemental fund raising will be attempted. A third, water-oriented fund-raising event will be scheduled for Fun Day in June.

**Ride for a Student:** A request was forwarded to the PTC to look for someone who could assist in driving a student to downtown Albany after school. (The student had moved out of the Memorial area but wants to finish this year at Memorial.) Amy Shulte volunteered to follow up on the request for assistance.

**Projected Staffing Cuts:** The school district anticipates a lower overall enrollment during the coming school year and projects a lower enrollment for Memorial. As a consequence, Memorial has been told it will lose 2.5 FTE of certificated time and 4.5 hours of classified time. Within those constraints, an effort is being made to maintain the current schedule and even add back in two electives as is discussed below.

**Possible Restoration of Two Electives:** The school hopes to add an Art and a Technology Elective back into the schedule. If the additions occur, those choosing the electives would have to opt out of PE which would require that they report significant physical exercise as is now done by those choosing the Band Elective. The electives would require a ½ year commitment and would have to be re-chosen for the second half of the year. Paperwork explaining the choices should go out shortly. In addition, the school hopes to have an art program offered regularly during Bear time.

**Parent Survey:** A survey will be sent shortly to parents asking about perceptions of the school and its programs. Students and staff will also fill out the survey. The questions were worked out in the Site Council meetings.

## **SECRETARY-TREASURER'S REPORT**

**Minutes:** The minutes of the March, 2012 Memorial PTC meeting were made available for those in attendance. It was **m/s/p** that the minutes be accepted as written.

**Financial Report:** There is a reported balance of \$1,712.48 in the account (not including proceeds from the McTakeover) subject to allocations previously made (Lunch Buddies, Book Sale, Sound System (see below)). The sum does not include the balances on the gift cards (Fred Meyer - \$77.15 (unverified estimate) and WinCo (\$27.29).) An expenditure of \$20 was made during the previous month for balloons for the McTakeover. It was **m/s/p** that the Treasurer's report be accepted.

## **OLD BUSINESS**

**Teacher/Staff Appreciation Lunch:** The event is scheduled for Thursday, May 10. Heidi Wiest is moving the planning and coordination along. She asked that the event be moved to the library because there is more room there. Kelly Bussard said she would look into that request.

**Spring Book Sale, 2 for 1:** There will be a Scholastic 2 for 1 book sale on May 16 though 18 with evening hours on May 17 when there is also a band concert. Heidi Wiest is coordinating the book sale.

## **NEW BUSINESS**

**5<sup>TH</sup> Grade Open House:** The open house for incoming students and parents is scheduled for Thursday, April 12. There is to be a PTC presence to encourage interest in the PTC. All incoming parents are also invited to the final PTC meeting of the school year on June 4, 2012 at 6 p.m.

**Election of New Officers:** New officers will be elected during the meeting of June 4. Incoming parents are encouraged to volunteer for officer positions.

**Special Thanks to Leadership:** During the year, the students in the leadership class have worked hard and enthusiastically helping to publicize and put on special events such as the spaghetti feed, geography night and multi-cultural night. A special note of thanks will be developed and delivered to the class.

**CURRENT TOTAL SET ASIDE FOR THE SOUND SYSTEM: The addition of \$79.58 raised for the (awol) pig event brings the current total of funds set aside for the sound system to \$376.08. That sum includes the two events and \$200 of the proceeds from multi-cultural night.**

The meeting was adjourned at 6:46 p.m.

**THE NEXT MEETING IS SCHEDULED FOR MONDAY, MAY 14, 2012 (THE SECOND MONDAY IN MAY) AT 6 P.M. IN A CLASSROOM NEAR THE ENTRANCE TO THE SCHOOL.**