

## **MINUTES FOR APRIL 5, 2011 MEETING**

**SPECIAL NOTE: THE MAY 3RD MEETING WILL INCLUDE DISCUSSION OF THE AFFECT OF THE BUDGET CUTS ON MEMORIAL MIDDLE SCHOOL AND A DISCUSSION OF THE PTC GOALS FOR THE 2011-2012 SCHOOL YEAR. THE MEETING BEGINS AT 6 P.M. IN THE STAFF LOUNGE OFF THE CAFETERIA. ALL INTERESTED PARENTS ARE WELCOME**

**ATTENDANCE:** Kristin Smith, John Byrne, Christi Clark, Heidi Wiest, Molly Jimenez, Margaret A. Hansen, Cheryl French, Ken Gilbert, Cyndi Valerio, Cheri Williams, Kimberley Gray, Julie Rossback, Tami Gilbert

### **DISCUSSION WITH PRINCIPAL:**

The discussion with Ken Gilbert started at 6:15. He reported that he is assembling a complete list of fund raising activities at Memorial by all the groups that do fund raising. The information will be presented at the next meeting. The information is intended to help coordinate fund raising activities. Mr. Gilbeert also discussed the previous evening's McTakeover (more below) and the band/choir event to be put on for visiting fifth graders.

Most of the discussion was focused on the impending budget cuts and how they will affect Memorial. At present, the school district central office has outlined a tentative cut of 3.2 certificated teachers FTE (Full Time Equivalent), 1.0 classified FTE, and 1.5 special education classified FTE. Ken Gilbert is trying to work out a schedule on a seven period per day basis that will minimize the increase in class sizes, allow the new intervention/enrichment period the district is requiring, fulfill the other mandatory requirements and leave a little over for electives, especially band and choir. He expects to have a more concrete proposal to discuss at the next regular PTC meeting (May 3). Mr. Gilbert indicated he wants to retain the band and choir programs and is doing his best to do so. Separately, he answered a question to say that the proposed elimination of the ESDs (Education Service Districts) will not directly affect the Memorial budget for the services that the Linn/Benton/Lincoln ESD provides will have to be secured elsewhere in any event.

### **BUSINESS MEETING:**

The business meeting was called to order at 6:35.

### **McTAKEOVER:**

President Kristin Smith reported that the previous evening's fund raising event at McDonald's was a success. Everyone who assisted complemented the restaurant's helpful and friendly staff. Thank you cards for the management and staff were passed around the meeting and signed. The event generated \$458.20 as the PTC's 20% share of the gross (with the possibility of a bonus \$100) plus donations totaling \$187.15. If McDonald's awards the bonus payment, as occurred last year, the gross total will be about 5% more than last year.

## **MINUTES:**

Printed copies of the minutes of the March 1, 2011 meeting were made available to those in attendance. It was **M/S/P** that the minutes be accepted as written.

## **TREASURER'S REPORT:**

There were no financial transactions during the course of the February. (The money received from donations from the McTakeover was not yet recorded in the account and the 20% of gross was not yet received.) It was reported last month that there was a \$20.50 discrepancy which further investigation showed to be an NSF check from roughly a year ago. The check drafter had a common name and it does not appear that an identification can be made from the information available. The ending balance in the account (before McTakeover funds) is \$1,219.71. It was **M/S/P** that the Treasurer's report be accepted.

## **OLD BUSINESS:**

**Outside Sign:** The principal was asked to fashion a statement on the sign thanking those who participated in the McTakeover as volunteers and/or patrons.

**Teacher and Staff Appreciation Lunch:** The lunch is scheduled for Tuesday, May 3, 2011. Heidi Wiest is currently making the arrangements with the assistance of a crew from the Target Distribution Center. It will be a barbeque and the teachers and staff will have a choice of steak or chicken or vegetarian burgers plus salads and desserts. (If the weather is good, it will be held outside.) Cheryl French will contact potential volunteers for the deserts and will supply coffee.

**Spring Scholastic Book Sale (Buy One – Get One Free):** The PTC will sponsor a buy-one, get-one-free Scholastic book sale in the school after May 18. The exact dates will be set shortly. It appears probable the sale can be open before and after the evening performance of the school musical in late May. The PTC has previously indicated that it will repeat the program of providing language arts teachers with roughly \$20 each to buy books (plus the free ones) to distribute to students. The sale will be staffed by Heidi Wiest, Cheryl French and John Byrne.

**Haiku Contest:** Certificates and money awards (for the top five) were awarded by Principal Ken Gilbert to the nine winners (one writer won two honorable mentions) of the haiku contest before the assembly on the last day of school prior to spring break. The students read their haiku and the readings were very well received. The winning haiku are currently included in the March 2011 edition of Linn County Kids Create ([www.linncountykidscreate.org](http://www.linncountykidscreate.org)).

## **NEW BUSINESS:**

**Goal Setting and Officer Selection:** After considerable discussion a consensus was reached that the PTC will develop specific goals for the 2011-2012 school year during the May, 2011 meeting (**Tuesday, May 3rd, 6 p.m.**). It is anticipated that specific goals will be adopted to

replace or supplement those in place during the 2009-2010 school year. 5th grade parents whose students will be attending Memorial Middle School next school year will be invited to the May 3rd PTC meeting by a PTC representative at the 5th grade open house on Thursday, April 14th. There was also discussion about expanding the roster of elected officials to five to have the prospective next president actually elected in the previous year during which that officer could assist the sitting president. The consensus was that it is difficult to fill the four officer positions and that there should be further discussion and delegation to make sure that the responsibility was spread around.

**E-mail Roster and G-mail:** The PTC has a gmail e-mail account. A mailing list will be developed for the account by John Byrne to help increase the range of the PTC e-mails. In addition, new addresses will be solicited at the 5th grade Open House scheduled for April 14, 2011.

**The meeting was adjourned at 7:42.**

**THE NEXT SCHEDULED MEETING OF THE PTC IS TUESDAY, MAY 3, 2011 AT  
6:00 P.M. IN THE SCHOOL CAFETERIA.**